✅ **Transport Bill Checklist: What to Include**

1. **Transporter Details**
   - Company Name
   - Address
   - GSTIN (if applicable)
   - Contact Number

2. **Consignor (Sender) Details**
   - Name
   - Address
   - Contact Number
   - GSTIN (if applicable)

3. **Consignee (Receiver) Details**
   - Name
   - Address
   - Contact Number
   - GSTIN (if applicable)

4. **Bill Information**
   - Bill Number
   - Date of Issue
   - LR (Lorry Receipt) Number or Waybill Reference

5. **Transport Details**
   - Vehicle Number
   - Driver Name
   - Driver Contact
   - Origin & Destination Points
   - Distance (in KM)

6. **Goods Description**
   - Item Names
   - Quantity & Units
   - Weight (if applicable)
   - Packaging Type

7. **Charges Breakdown**
   - Freight Charges

- Loading/Unloading Fees
- Taxes (GST: IGST/CGST/SGST)
- Other Charges (if any)

8. **Total Payable Amount**
   - Grand Total in Figures
   - Amount in Words

9. **Signature Fields**
   - Authorized Signatory (Transporter)
   - Driver's Signature
   - Consignee Acknowledgment (optional)

10. **Additional (Optional)**
    - QR Code for Tracking
    - Terms & Conditions
    - Payment Terms